



D Y PATIL DENTAL SCHOOL

Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412105
Affiliated to Maharashtra University of Health Sciences, Nashik
Recognized by Dental Council of India



SELF STUDY REPORT (CYCLE 1) 2018-2023

CRITERIA 1: Curricular Aspects

KEY INDICATOR: 1.4 Feedback system

METRIC: 1.4.1: Mechanism is in place to obtain structured feedback on curricula/syllabi from various stakeholders

Any Additional Information

COMPOSITION OF FEEDBACK COMMITTEE



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Ref No: DYPDS/ 1617

Date: 17/05/2021



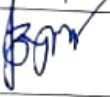




CIRCULAR

A Feedback Committee has been established to collect input from students and faculty with the aim of enhancing quality by assessing performance and addressing concerns. This committee will be instrumental in aligning the curriculum with contemporary dental practice trends, guaranteeing patient satisfaction in clinical settings, and upholding a favorable institutional reputation. Furthermore, through periodic policy evaluations and proposals for adjustments, the committee will serve as a catalyst for continuous institutional growth and achievement.

The following staff members have been appointed as members –

Sr. No.	Member	Designation in Committee	Designation
1.	Dr. Anand Shigli	Chairperson	Dean, D Y Patil Dental School
2.	Dr. Karibasappa G N	Co-ordinator and Statistician	Professor and HOD, Department of Public Health Dentistry
3.	Dr. Bipin Muley	Member	Associate Professor, Department of Prosthodontics & Implantology
4.	Dr. Sachin Bhagat	Member	Associate Professor, Department of Periodontics
5.	Dr. Divya Dudulwar	Member	Associate Professor, Department of Conservative Dentistry & Endodontics
6.	Dr. Abhijeet Bagalkot	Member	Tutor, Department of Conservative Dentistry & Endodontics
7.	Arif Khan	Member	IT Expert, DY Patil Dental School

Dr. Anand Shigli
Dean
DYPDS, Pune

NAME	SIGNATURE
Dr. Anand Shigli	
Dr. Karibasappa G N	
Dr. Bipin Muley	
Dr. Sachin Bhagat	
Dr. Divya Dudulwar	
Dr. Abhijeet Bagalkot	
Mr. Arif Khan	





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Ref No: DYPDS/ 3171 (2)

Date: 05/06/2023

CIRCULAR

To
All HODs
DYPDS, Pune

Respected HODs,

Kindly note that the following committees revised, and the members appointed for each committee. Please ensure that the members sign the notice and coordinate with the respective committee heads.

Please Note: Individual letters are being issued to newly added members only.

Dr Pawan Herkar, Dr Sanket Jadhav



Dr Anand Shigli
Dean
DYPDS, Pune



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FEEDBACK COMMITTEE

Sr. No	Name of the Member	Department
1	Dr Pawan Herkar	Pedodontics
2	Dr Sanket Jadhav	Prosthodontics

SOP of FEEDBACK COMMITTEE



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Ref No: DYPDS/ 1735

Date: 23/08/2021

STANDARD OPERATING PROCEDURE FOR TAKING FEEDBACK

As it is rightly said **'the only thing constant in this world is change,'** with this hindsight DYPDS always strives to upgrade the learning process to enable the students enjoy the art of teaching. To attain this, the best process is to obtain feedback from all concerned stakeholders. Feedback mechanism serves as a vital tool for evaluating the services and policies of the institute, facilitating necessary adjustments based on stakeholders' suggestions. It plays a crucial role in the evaluation, development, and enhancement of the quality of the learning experience.

D.Y. Patil Dental School has established a feedback committee, comprising a chairperson, coordinator, and members, entrusted with collecting feedback from all stakeholders, including students, alumni, teachers, professionals, and employers, through a structured process.

Structure:

After deliberation and discussion, the Feedback Committee designs the feedback forms for all stakeholders and obtains annual approval from the Academic Planning Committee (APC).

Feedback is collected annually via electronic mode, as determined by the APC.

The Feedback Coordinator facilitates feedback analysis in coordination with the APC.

Mechanism of Feedback:

- All the stake holders are encouraged and motivated to give their feedback to facilitate any potential changes or modifications required to learn.
- All the feedback is received constructively by the Feedback Committee and measures are taken to incorporate required modifications positively.
- During the review, the Feedback Committee finalizes the questions in the feedback form that are reviewed by all members, questions are refined to increase the clarity and duplicated questions are removed.
- Validated questions are randomly sent to the stakeholders and confidentiality of the



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replies are maintained. The anonymity of the person will increase the validity of feedback.

- Feedback forms are distributed to all five stakeholders once a year, tailored to each stakeholder group.
- Various channels such as WhatsApp, email, online platforms, institutional websites, and social media are utilized to ensure wide reaching distribution, as determined by the APC.
- Feedback responses are collated in an Excel sheet for data analysis.
- The committee assesses the feedback. If 50% or more express dissatisfaction, with a score less than 3 on the Likert scale, intervention is deemed necessary.
- A feedback analysis report is prepared by the committee and submitted to the APC. The committee at regular intervals discusses the feedback reports in meetings.
- Based on the proposals received, the committee devises an action plan to address identified gaps.
- Subsequently redefined measures are incorporated in the coming academic year and it's a continuous ongoing process.
- After the implementation of the action plan, an Action Taken Report is prepared and submitted to the APC.
- This structured feedback mechanism ensures that D.Y. Patil Dental School remains responsive to stakeholder input, continually improving the quality of its curricula and syllabi to meet evolving needs.

Dr Karibasappa GN
Coordinator
DYPDS

Dr Anand Shigli
Chairperson
DYPDS

